**RESUME OF**

**TASLIMA AKTER**

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| **Present Address:** C/O . Humayoun Mamber Bari, Vill: Bajugaliya,Post: Khobir Mia Bazar (Sahebanirhat), P.S: Hatiya, Dist: Noakhali-3890  **Permanent Address:** As above  **Mobile:** 01812669324  **E-mail:** taslimaety@gmail.com |

**CAREER OBJECTIVE**

To obtain an excellent job relating to marketing and brand in any multi-national or well reputed organization that offers development opportunity and where is plenty scope to learn, grow and achieve a significant position by one’s own performance and efforts.

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|  | **Concentration** | **Institute Name** | **Result** | **Passing Year** |
| **B.B.S (Hon’s)** | Management | Noakhali Government College | 2nd class | 2011 |
| **HSC** | Business Studies | Comilla Board | GPA :3.20 | 2006 |
| **SSC** | Business Studies | Comilla Board | GPA : 3.50 | 2004 |

**ACADEMIC INFORMATION**

**COMPUTER LITERACY**

* **Operating System:** Windows 98/2000, Windows XP, Windows Vista, Windows 7.
* **Office Management:** MS Office (Word, Excel, Power Point).
* **Internet Operation:** Specialized in internet communications and have good typing speed.

**LANGUAGE PROFICIENCY**

* **Bengali :** Mother tongue
* **English :** Have good command both in writing and speaking
* **Hindi :** Have good command in speaking

**COMPETENCIES**

* Good inter-personal skills
* Confident and self motivated
* Quick learner and feedback oriented
* Leadership ability
* Good communication skills
* Ability to work under stress and for long hours.

**PERSONAL INFORMATION**

**Father’s Name : Mofiz Uddin Humayoun**

**Mother’s Name : Tahara Khatun**

**Date of Birth :** 10th MArch 1989

**Nationality :** Bangladeshi

**Religion :** Muslim (Sunni)

**REFERENCES**

Dr. Nikhil Chandra Saha

Assistant Professor

Department of Management

Noakhali Government College

Cell: 01712506901

Signature

